

Solid Waste Staff Work Group Meeting Notes
August 6, 2004
Mercer Island City Hall

Meeting Attendees:

City Staff:

Jim Arndt – City of Kirkland
Elaine Borjeson – City of Kirkland
Sharon Conroy – City of Auburn
Frank Iriarte – City of Tukwila
Nina Rivkin – City of Redmond
Rob VanOrsow – City of Federal Way
Patrick Lynch – City of Woodinville
Alison Bennett – City of Bellevue
Rick Watson – City of Bellevue
Bill Brandon – City of Carnation
Rika Cecil – City of Shoreline

County Staff:

Theresa Jennings –Division Director
Kevin Kiernan - Engineering Services Manager
Mark Buscher, Lead Planner
Mike Huddleston, Council Staff
Peggy Dorothy – Council Staff

The first meeting of the Interjurisdictional Staff Group following passage of Ordinance 14971 was held August 6, 2004 at the Mercer Island City Hall. Items discussed were as follows:

Formation of the Metropolitan Solid Waste Management Advisory Committee

- Letters to each city with a Solid Waste ILA asking each city to appoint a representative to MSWMAC will be mailed within the next week.
- Letters will provide background info, roles, tasks, and info about MWPAAC (served as model for MSWMAC); and include the ordinance, summary of ordinance and staff contact list as attachments.
- The letters will request that appointments be made by December 1, 2004. This will provide adequate time for cities to decide on whom to appoint, and to schedule an initial meeting of the MSWMAC in early January 2005.
- Each city is free to appoint whomever they choose. Staff members or elected officials can be appointed by each individual city.

Meeting Minutes for the Interjurisdictional Staff Group

- It was decided that Diane Yates of the Solid Waste Division will take meeting minutes. A draft of the meeting minutes will be circulated to meeting attendees for review and editing, along with a deadline for responding back to Diane.
- Meeting minutes will be distributed to all cities after edits from meeting attendees are received and incorporated.

Immediate Work of the Interjurisdictional Staff Group

- All cities will be encouraged to participate in the Staff Group. However, a "core" working group of staff, with tasks identified and people responsible for specific tasks needs to be maintained to ensure end product is complete.
- It was agreed that a separate sub-committee would be formed to develop transfer system evaluation criteria. These criteria are to be developed and presented to the County Council by October 15, 2004 – as established in Ordinance 14971.
 - The sub-committee will meet weekly to develop evaluation standards for review and discussion by the Interjurisdictional Staff Group.
 - The first date for reporting back to the Interjurisdictional Staff Group is August 27, 2004.
 - All cities are welcome to participate in the sub-committee. Cities that agreed to participate are Auburn, Bellevue, Federal Way, Kirkland, Renton, Tukwila, and Shoreline.
- It was also agreed that a separate sub-committee will be formed to develop a report on the structure, function, and responsibilities of the MSWMAC; and to begin discussion of ILA review (discussion did not go into depth about whether one subcommittee would perform both of these tasks).
- Discussion on when the sub-committee will start meeting, and who will be on it, will be an agenda item for the next Interjurisdictional Staff Group meeting.

Other Matters

- A brief update on CDL contract with Rabanco and Waste Management was provided. The renegotiated contracts will be transmitted to Council. The contracts include significant new recycling incentives for the two contractors

Next Meeting

- The next meeting of the Interjurisdictional Staff Group was set for August 27, 2004 from 10:00 am to noon. The location was to be determined.
- A complete meeting notice w/proposed agenda will be mailed in advance of the meeting.